



## Membership Handbook 2017/2018

Welcome to Bay Country Figure Skating Club (BCFSC). The mission statement of the Bay Country Figure Skating Club is to provide a safe, family friendly environment for people of all ages, to reach their full ice skating potential; whether it is recreational or competitive, while building self esteem, good sportsmanship and a lifetime of good friends. We look forward to having you join us as a member.

### **General Information and Guidelines:**

- **BCFSC Membership and Freestyle Sessions** are valid from 8/30/17 through 6/2/18. Exact dates will be emailed.
- USFS membership is valid from 7/1/17 to 6/30/18.
- In order for your membership to be processed, we kindly request that all forms be completed.
- The club organizes many events and activities for its members. Information concerning these events comes chiefly through email. Please be sure to provide an accurate, valid and legible email address on the forms. We don't want you to miss out on anything! We also use our website: [www.baycountryfsc@gmail.com](mailto:www.baycountryfsc@gmail.com), facebook and instagram!
- Volunteers are of the essence for the existence of our club. Every activity the club requires several members supporting it. Club members will have to cover daily routine tasks like signing in skaters for freestyle sessions, running music during freestyles, and helping with test sessions and shows. We count on more than 50 volunteers just for our skating shows alone! Therefore, the club needs each and every member to volunteer some of their time. Please take a minute to carefully review the volunteer policy and guidelines (below) before submitting your application.
- Safety is of the highest importance in our club. Following ice etiquette and safesport rules and guidelines helps to minimize accidents. It is our responsibility to ensure they are followed.

### **Ice Time Policies**

- Skaters both non members and members must sign in and pay at the sign in table **before** entering the ice. If no one is available for payment it is the skater's responsibility to return to the sign in table for payment as soon as they are able.
- 2. Skaters may only skate on the session that they pay for. No one may skate earlier or later than the regularly scheduled freestyle times.
- 3. Once your card is punched or you have paid for that session, no refunds will be issued. You must skate that session or forfeit the session.
- 4. Always check the freestyle calendar posted on the BCFSC website ([www.baycountryfsc.org](http://www.baycountryfsc.org)) and the bulletin board at the rink for days we do not have club ice time.

### **Club Freestyle Sessions from 8/30/17-6/3/18 are as follows:**

Wednesday...7:35pm-8:15p and 8:15pm-8:55pm \*Time will change as of 3/7/18 to 7:30pm-8:10pm and 8:10pm-8:50pm

Friday.....4:40pm-5:20pm, 5:20pm-6:00pm and 6:00pm-6:40pm

Saturday.....8:20am-9:00am, 9:00am-9:40am and 9:40am-10:20am

**Freestyle Session Pricing:** Each session is 40 minutes in length. Half sessions are available for purchase for \$9.00 per twenty minutes. Skaters must skate within the time frame that they sign in for. If the skater arrives late, you must pay for the entire session if you wish to skate on it. **Centre Ice Rink may provide freestyle sessions when the club does not.**

**\*Member walk on is \$15.00 for one session. \*Non-Member walk-on \$17.00 for one session.  
\* Half session price is the same for members/non-members(\$9)**

**Freestyle session Punch cards: Punch cards are available to BCFSC Members ONLY.**

- Punch cards can be purchased at the following rate for the 2017-2018 season:
  - 10 session punch card \$140.00
  - 15 session punch card \$195.00
  - 30 session punch card \$380.00 (this is sold as 2-15 session punch cards purchased at one time)
- Punch cards expire at the end of the season 6/2/18, unless specified by the board at the end of the year.
- Punch cards are **NOT TRANSFERABLE** outside your immediate family.
- Cannot be used for half sessions.

### **Bay Country Figure Skating Club Freestyle Guidelines for Skaters, Parents and Coaches**

Safety is a priority at the BCFSC. To minimize the chance of accidents occurring, a series of rules have been established. Please take a moment to review SafeSport compliance guidelines and discuss them with your skater(s). **All skaters, regardless of whether they are home club, associate, non members or guest skaters must follow and uphold the tenets of USFS Skaters Code of Conduct regarding behavior on and off the ice. Everyone is expected to exhibit good sportsmanship and be courteous toward their fellow skaters, coaches, parents of skaters, USFS officials and guests.** If you have any questions, do not hesitate to ask one of our coaches or our SafeSport Compliance Officer. Accident forms will be kept at the sign in desk for all incidents occurring during Bay Country freestyle sessions.

#### **Safety--Figure Skating Sessions can be dangerous – blades are sharp and skaters move and high speeds. Let's make it a safe session for everyone.**

1. Remain alert at all times while skating. It is the skater's responsibility to be aware of other skaters around them.
2. The only time a skater has SOLE right of way is when they are skating their program to music wearing the NEON belt. When you see a skater wearing the NEON belt and hear their music, extend that person the courtesy and move out of their way momentarily. This only takes a moment and you will enjoy the same courtesy while you are performing your program.
3. No standing around talking. **Keep moving.** If you want to have a conversation, please move off the ice.
4. Ipods, mp3 players, etc, are allowed but ONLY ONE EARPIECE may be worn. This allows you to stay aware of others skating while wearing them.
5. Avoid skating or standing in the corners of the rink for extended periods of time. Corners are used for jumping and this can be dangerous for those skaters jumping reverse.
6. Do not stay in one area of the ice for an extended period of time - **keep moving** so that others can also use the space.
7. If you fall, get up right away. If you're really hurt, wait until a coach comes to you.
8. When the zamboni doors open at the end of the session, immediately leave the ice.
9. Wait until the zamboni doors are completely closed before entering the ice.
10. No gum, food, or drinks on the ice. Water bottles only! (Any other liquids must stay at least 10 feet away from the ice – outside the rink boards.)
11. At no time should you step on the ice with shoes on.

#### **Common Courtesy – the ice is often packed with coaches and skaters all various levels practicing different things. Let's make it a pleasant experience for everyone!**

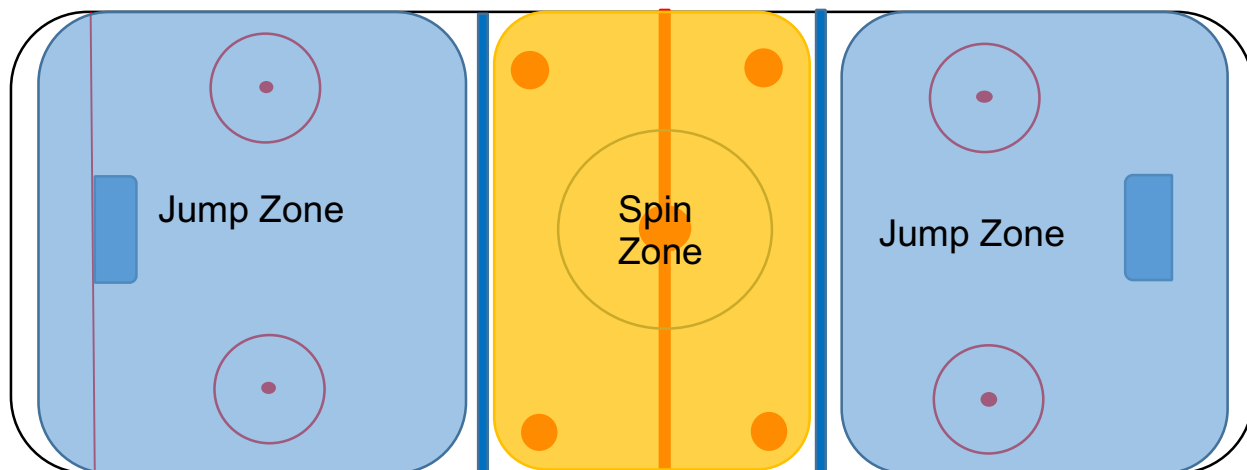
1. Be courteous and respectful to other skaters, coaches, and music monitor.
2. Be considerate of other skaters who also need a turn to skate to their music.
3. Do NOT interrupt another skaters' lesson.
4. No foul language. No arguing. Say, "I'm sorry," if you get in someone's way.

5. Advanced skaters are expected to exhibit patience toward beginner members of the club, you were an inexperienced skater once.
6. **Coaches and BCFSC board members have the right to remove a skater from the ice during club freestyle session if that skater poses a danger to oneself or other skaters.**

### Music on Freestyle

1. Our audio system is very sensitive. Skaters shall refrain from pulling cords in and out of the audio box or playing with the volumes.
2. The music monitor will be in charge to run the flow of music on the ice during freestyle.
3. Music Priority.
  - Skaters in Lesson. Coaches in lesson should try to allow at least 2 skaters not in lesson to play their music, unless lesson time is limited
  - If there is more than one skater in a lesson or practicing programs, music order will be put in a queue.
  - Music may not be played repeatedly, everyone will have a turn. Skaters who have not gotten to practice yet will be put in line before someone that has already played their music.

### DIAGRAM OF ICE AND ELEMENT ZONES



### Membership Levels:

**FULL MEMBERSHIP:** If you are a competitive skater who will be testing and competing throughout this next season then this is the level for you. This includes your BCFSC membership and U. S. Figure Skating Registration. Also includes participation with a reduced entrance fee in all club sponsored activities, privileges of Club Ice, reduced fees for test sessions at home rink, the opportunity to purchase skating apparel bearing the club logo, a subscription to *Skating* magazine and for those over the age of 18, the right to vote at General Membership meetings. A minimum of 15 hours of volunteer time or \$225.00 is required. For adult members over 18 years a minimum of 10 hours or \$150.00 is required. For members that join after 1/1/18 the requirement becomes prorated at 2 hours or \$20.00 per hour for each month, beginning with the month joined.

**SUBSEQUENT/ADDITIONAL FAMILY MEMBERSHIP:** If you already have an immediate family member that has joined as a full member of the club then this level is perfect for you. After the initial member pays the Full Membership fees then each additional member in your family can join at reduced rate but still receive all the benefits of Full Membership (see above). As a family membership your volunteer time combined will be 23 hours or \$345.00.

**FIRST TIME FULL MEMBERSHIP:** If you have never been a member of USFS before and this is your first time becoming a member. This membership level carries all the privileges of a full member.

**PRORATED FULL MEMBERSHIP:** For skaters who wish to enjoy the privileges of belonging to a club as a full member, but did not join in the beginning of the season. This level carries all the privileges of a full membership. Volunteer requirements for members who join after Jan 1 will be prorated at 2 hours or \$20.00 each month, beginning with the month joined.

**ASSOCIATE MEMBERSHIP:** If you have currently designated another club as your principal home club, but you would like to be involved in some of the club-sponsored activities hosted by BCFSC then this is the level for you. Your Home Club status would not change but you would have the opportunity to participate in club sponsored activities and you may skate on club freestyle. A minimum 8 hours of volunteer time or \$120.00 is required for each associate membership. For members that join after 1/1/18 the requirement becomes prorated at 2 hours or \$20.00 per hour for each month, beginning with the month joined.

**COLLEGIATE MEMBERSHIP:** This is a special membership being offered to college students that still have a desire to skate while pursuing post education studies. This four year membership carries the same level as a full membership, including a subscription to SKATING magazine, testing and competition privileges. A minimum of 2 hours of volunteer time or \$15.00 for each year. Members joining after January 1 of initial year becomes prorated at 2 hours or \$15.00 and then full amount for the next three years.

### **VOLUNTEER FEE**

Bay Country FSC has a minimum volunteer time mandated to each membership level (see above). By volunteering you help us keep club prices low and to keep the club running smoothly. Therefore, we encourage you to volunteer more than the minimum required hours. There are many opportunities throughout the year to volunteer, see below for examples. In an effort to minimize delinquency in payment, a postdated check for the full amount of volunteer hours corresponding to your membership level will be required along with registration. Check will be returned at the end of the season upon satisfaction of volunteer hour requirements and approval from our Comptroller. Close to the end of the skating season, families with remaining volunteer hours will be billed by the Club at the rate of \$15 per hour for hours owed. Members will have until June 2018 to satisfy account balances or their status with USFS, will be flagged as "Member Not in Good Standing".

#### **Here are some areas in which you can fulfill your volunteer time:**

##### **Testing**

- **Hospitality:** Provide clean food area and refreshments for judges, including set up & clean up.
- **Administration:** Collect test papers, runners, make copies. Assist the Test Chair.
- **Registration:** Greet and check in skaters.

**Skater/Judge Gifts:** Solicit donations, thank you gifts for the judges for tests; prepare goody bags for competitors during show/exhibitions.

**Ice Monitor/Freestyle check in:** Check in skaters & collect fees for sessions, sell punch cards.

**Music Monitor:** Play music on Freestyle sessions.

**Events/Parties:** Organizing & working on events & parties.

##### **Ice Shows:**

- **Christmas:** Bake sale, Purse/Jewelry Table or 50/50, show volunteer coordinator, backstage
- **Spring:** Any area, as this is a BCFSC event. (Costumes/props/technical/ticket sales/backstage, etc.)

**Exhibitions:** Assist committee in event planning, dressing room, any other needed area.

**Website:** Maintain & update for the season. **Historian:** Photo documentation, scrapbook & maintain Club bulletin board.

**Workshops:** Run a fun workshop geared towards skating for members to learn new things and enjoy friendship.

**Committees/Chairs:** Run for a committee or chair position in the club for the season.

**The club will not provide reimbursement for personal money spent on purchased items without board approval.**

### **BAY COUNTRY FIGURE SKATING CLUB OFFICERS FOR 2017/2018 SEASON**

President: Thomas Harrison Vice President: Jamie Weston

Secretary: Lisa Lingo Comptroller: Jon-René Holmes

Board of Directors: Jeannine Del Rossi, Tammy Mounts, Rosalie Griffith

If you have any questions or concerns please do not hesitate to ask one of us or email us at

[baycountryfsc@gmail.com](mailto:baycountryfsc@gmail.com).

## Bay Country Figure Skating Club Membership Application 2017/2018

New Membership \_\_\_\_\_ Renewal: \_\_\_\_\_

Member Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Member Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Member Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Address: \_\_\_\_\_ Home#: \_\_\_\_\_

Parent/Guardian Name: \_\_\_\_\_ Cell#: \_\_\_\_\_

Parent/Guardian Email: \_\_\_\_\_ If Associate, Home Club Name: \_\_\_\_\_

**Type of Membership:**

\_\_\_\_\_ Full Membership \$120.00                      \_\_\_\_\_ First Time Full Membership w/USFS \$80.00

\_\_\_\_\_ Additional Family Members \$65.00/pp                      \_\_\_\_\_ Associate Membership \$75.00

\_\_\_\_\_ Prorated Full Membership after 1/1/17 \$95.00                      \_\_\_\_\_ Collegiate Membership \$160.00

***A transaction of \$15.00 will be charged to those that join after November 1, 2017 to process the membership through USFS.***

Membership Fee: \_\_\_\_\_ Processing Fee: (after 11/1/17 only) \_\_\_\_\_

Total Due: \$ \_\_\_\_\_ cash/check/cc

As a member.....	Parent Please initial
I have read and understand athletes, members and coaches Code of Conduct.	
I have read and understand the ice guidelines for Skaters and Parents	
I understand that I am obligated to fulfill a certain number of volunteer hours (see description of your membership level). If you do not meet this requirement you will be billed according to your membership level. Unfulfilled or unpaid volunteer will be reported as a member not in good standing with USFS.	
It is my responsibility to keep informed of club events, etc. I can do this by attending meetings, checking bulletin board, website, or making sure my email address is on file.	
As a full member, I understand that I am expected to attend BCFSC General membership meetings, one in the Fall and one in the Spring	
I consent to BCFSC to use photos and videos during practice time, coach time, show time, competition time, and exhibition time. These may be used for newsletters, website, power point presentations, and brochures.	

X \_\_\_\_\_ Date: \_\_\_\_\_

Member Signature or Parent/Guardian Signature if Member is under 18 yrs old

**Bay Country Figure Skating Club  
Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement (“Agreement”)**

In consideration of participating Bay Country Figure Skating Club in activities, I represent that I understand the nature of figure skating activities (“activity”) and that I am qualified, in good health and in proper physical condition to participate in such “activity”. I acknowledge that if I believe event conditions are unsafe, I will immediately discontinue participation in the “activity”.

I fully understand that this “activity” involves risks of serious bodily injury, including permanent disability, paralysis and death, which may be caused by my own actions, or inactions, those of others participating in the “activity”, the conditions in which the “activity” takes place, or the negligence of the “releasees” named below; and that there may be other risks either not known to me or not readily foreseeable at this time; and I fully accept and assume all such risks and all responsibility for losses, costs, and damages I incur as a result of my participation in the “activity”.

I hereby release, discharge, and covenant not to sue the Bay Country Figure Skating Club, United States Figure Skating, its directors, officers, administrators, sponsors, volunteers, agents, employees, staff, instructors, trainers, other participants and if applicable, owners and lessors of premises on which the “activity” takes place (each considered one of the “Releasees” herein) from all liability, claims, demands, losses, or damages on my account caused or alleged to be caused in whole or in part by the negligence of the “releasees” or otherwise, including negligent rescue operations; and I further agree that if, despite this release, waiver of liability, and assumption of risk, I, or anyone on my behalf, makes a claim against any of the Releasees, I will indemnify, save, and hold harmless each of the releasees from any loss, liability, damage, or cost which any may incur as the result of such claim.

The Bay Country Figure Skating Club has the right, but not the obligation, to provide rules, regulations and/or ice monitors for Club Ice. We hereby acknowledge that the Bay Country Figure Skating Club shall not be responsible for the supervision of the members at Club Ice. It is the skater and parent’s responsibility to know all rules and regulations for Club Ice and inform my child if they are under the age of 18 for safety and awareness purposes.

I have read this RELEASE AND WAIVER OF LIABILITY, ASSUMPTION OF RISK, AND INDEMNITY AGREEMENT, understand that I have given up substantial rights by signing it and have signed it freely and without any inducement or assurance of any nature and intend it to be a complete and unconditional release of all liability to the greatest extent allowed by law and agree that if any portion of this agreement is held to be invalid, the balance, notwithstanding, shall continue in full force and effect.

\_\_\_\_\_  
Printed Name of Participant(s)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Participant or Parent if child is under 18yrs old

\_\_\_\_\_  
Date

**PARENTAL CONSENT AND INDEMNIFICATION AGREEMENT**

I, the minor’s parent and/or legal guardian, understand the nature of the above referenced activities and the minor’s experience and capabilities and believe the minor to be qualified to participate in such “activity”. I hereby release, discharge, covenant not to sue and AGREE TO INDEMNIFY AND SAVE AND HOLD HARMLESS each of the Releasees from all liability, claims, demands, losses, or damages on the minor’s account caused or alleged to have been caused in whole or in part by the negligence of the Releasees (as defined above) or otherwise, including negligent rescue operations, and further agree that if, despite this release, I, the minor, or anyone on the minor’s behalf makes claim against any of the above

Releasees, I WILL INDEMNIFY, SAVE AND HOLD HARMLESS each of the Releasees from any litigation expenses, attorney fees, loss liability, damage, or cost any Releasees may incur as the result of any such claim.

\_\_\_\_\_  
Printed Name of Parent/Guardian

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Parent/Guardian

\_\_\_\_\_  
Date

\*\*\*This waiver will be valid for the 2017/2018 season for all BCFSC Classes/Events\*\*\*

Consent for Medical Attention or Treatment

I certify that I, the member, or I, the parent/guardian of said participant, give my consent to the Bay Country Figure Skating Club and the facility the activities are taking place in and their staff and to the members of the Bay Country Figure Skating Club, their Board of Directors and volunteers to obtain medical care from any licensed physician, hospital or clinic, including transportation and emergency medical services, for myself/ourselves and/or said participant for any injury that could arise from participation in these activities.

\_\_\_\_\_  
Name of Member (please print)

\_\_\_\_\_  
Additional Member (if applicable, please print)

\_\_\_\_\_  
Name(s) of Parent(s)/Guardian(s)  
(please print)

\_\_\_\_\_  
Adult Member/Parent/Guardian Signature Date \_\_\_\_\_

\_\_\_\_\_  
\*Emergency Phone # and Name  
(please print)

**Please make sure you have included the following to process your membership, incomplete memberships will not be processed:**

- BCFSC Membership Application
- BCFSC Waiver and Release of Liability, Assumption of Risk and Indemnity Agreement
- Volunteer Sheet 2017/2018
- All required signatures and payment with your application.
- Check made out to BCFSC post dated for the 2017/2018 volunteer requirement amount.

There will be a \$45.00 returned check fee for return checks for the 2017/2018 season.  
Please return to our Comptroller, Jon-Rene' Holmes, or mail to Bay Country FSC, P.O. Box 8 Harrington, DE 19952.

Volunteer Sheet 2017/2018

Member's Name (under 18): \_\_\_\_\_

Parent's/Guardian Name: \_\_\_\_\_ Email: \_\_\_\_\_

Adult Member's Name \_\_\_\_\_ Email: \_\_\_\_\_

I have submitted a postdated check for the monetary amount equivalent to my membership level and understand that said check will be returned upon satisfaction of payment or hours fulfilled.

Amount submitted \$ \_\_\_\_\_ Check number \_\_\_\_\_

Member/Parent Signature: \_\_\_\_\_ Date \_\_\_\_\_