

Bay Country Figure Skating Club

Reporting Policy

It is the policy of BCFSC that every member, parent, or volunteer must report (1) suspicions or allegations of child physical or sexual abuse; (2) actual or perceived violations of the USFS SafeSport Program Handbook; or (3) actual or perceived violations of the BCFSC SafeSport Policies, Club Policies, or Codes of Conduct.

It is critical that all members, parents, and volunteers understand that they should not attempt to evaluate the credibility or validity of child physical or sexual abuse allegations as a condition for reporting to U.S. Figure Skating or to appropriate law enforcement officials.

Reporting Procedures

Suspicions or Allegations of Child Physical or Sexual Abuse

- Report to law enforcement: Suspicions or allegations of child physical or sexual abuse should be reported first to 24 hour Child Abuse and Neglect Report Line. Reports should be made by phone 800-292-9582 or online at http://kids.delaware.gov/fs/fs_can_report.shtml. The Delaware Division of Family Services uses form: http://kids.delaware.gov/pdfsFillSave/fs_CAN_MandatoryForm_v2_FS.pdf
- Report to U.S. Figure Skating: Suspicions or allegations of child physical or sexual abuse should be reported to U.S. Figure Skating by sending a detailed description of the abuse situation to safesport@usfigureskating.org
- Report to BCFSC: Suspicions or allegations of child physical or sexual abuse should be reported to any of the BCFSC Reporting Contacts:
 - Tammy Rust-Mounts, SafeSport Compliance Chair & designated contact
 - Kim Anderson, BCFSC Board President

It is possible that a coach, member, parent, volunteer, or other participant may witness behavior intended to “groom” a child for sexual abuse. All questions or concerns related to inappropriate, suspicious, or suspected grooming behavior should be directed to U.S. Figure Skating or any of the BCFSC SafeSport Reporting Contacts.

Violations of BCFSC SafeSport Policies or USFS SafeSport Program Handbook

- Report to U.S. Figure Skating: Violations of any of the BCFSC SafeSport Policies or the USFS SafeSport Program Handbook should be reported to U.S. Figure Skating by sending a detailed description of the violation to safesport@usfigureskating.org.
- Report to BCFSC: Violations of any of the BCFSC SafeSport Policies or

the USFS SafeSport Program Handbook should be reported to any of the BCFSC Reporting Contacts as listed above.

Failure to appropriately report, making a false report, or retaliating against a reporter are violations of the USFS SafeSport Program Handbook, the BCFSC SafeSport Policies, and U.S. Figure Skating's Policy on Harassment and Abuse.

Violations of BCFSC Club Policies or Codes of Conduct

Violations of BCFSC Club Policies or Codes of Conduct should be reported to any of the BCFSC Reporting Contacts as listed above. For a violation of a Code of Conduct, the member may file a written complaint with the BCFSC Board of Directors pursuant to Article XI, Section 11.3, of the BCFSC by-laws. Depending on the severity of the offense, discipline may include the following:

First offense: club member will be addressed verbally (in private) regarding the violation.

Second offense: club member will be removed from the activity and given a written warning. A meeting with the member and/or member's parents may be held.

Repeated offenses: if a club member continually violates any tenet of the Code of Conduct, repeat offenses will be taken very seriously by the club board. Discipline may include loss of club privileges for extended periods (suspension), and/or revocation of club membership. **IN THE EVENT OF A SUSPENSION OR REVOCATION OF CLUB MEMBERSHIP, NO MEMBERSHIP DUES (PRORATED OR FULL) WILL BE REFUNDED. ADDITIONALLY, ANY SUSPENSION OR REVOCATION OF CLUB MEMBERSHIP WILL CREATE A LAPSE IN MEMBERSHIP STATUS AND THEREFORE, INELIGIBILITY FOR COMPETITOR FUNDING.**

Confidentiality

BCFSC and U.S. Figure Skating will maintain confidentiality with respect to the complaint, complainant, victim, accused, and other information related to the report and incident(s) until "notice" must be given about a suspension or the outcome of any proceedings.

Reports can be made anonymously, however, there must be enough detailed information within the report to allow U.S. Figure Skating or BCFSC to investigate the claim.

Delaware law allows for the protection of the identity of a child abuse/neglect reporter.